

# SERVICES & FEES SCHEDULE

Revised October 2024

**Mississippi Secretary of State's Office**

601-359-1350

Fax: 601-359-1499

[www.sos.ms.gov](http://www.sos.ms.gov)



## BUSINESS SERVICES & REGULATION

### BUSINESS SERVICES (601-359-1633)

#### Foreign Business Trusts

Application for Appointment of Registered Agent .....	\$25
Application for Certificate of Withdrawal.....	\$25
Application for Foreign Business Trust.....	\$250
Change of Registered Agent .....	\$10
Certificate of Correction/Amendment.....	\$50
Registered Agent Change of Address.....	\$10 per company
Registered Agent/Office Statement of Change.....	\$25
Resignation of Registered Agent.....	No Fee

#### MS General Partnerships

Amendment to Partnership Authority.....	\$25
Statement of Partnership Authority .....	\$25
Statement of Denial for Partnership Authority .....	\$25
Statement of Dissociation for Partnership Authority .....	\$25
Statement of Dissolution for Partnership Authority.....	\$25
Statement of Merger .....	\$25

#### Limited Liability Companies (LLC)

Application for Appointment of Registered Agent of Foreign LLC.....	\$25
Application for Name Reservation.....	\$25
Application for Registration of Foreign LLC.....	\$250
Application of Transfer of Name Reservation of MS LLC ...	\$25
Annual Report of MS LLC.....	No fee
of Foreign LLC.....	\$250
Certificate of Amendment.....	\$50
Certificate of Cancellation of Foreign LLC.....	\$25
Certificate of Change of Address of Registered Agent of MS LLC.....	\$10 per company
of Foreign LLC.....	\$10
Certificate of Dissolution of MS LLC .....	\$50
Certificate of Formation of MS LLC.....	\$50
Certificate of Merger of MS LLC .....	\$25
Certificate of Resignation of Registered Agent.....	No fee
Certificate of Revocation of Dissolution of MS LLC.....	\$25
Registered Agent/Office Statement of Change.....	\$10
Reinstatement of MS LLC .....	\$50
of Foreign LLC.....	\$100

#### Limited Liability Partnerships (LLP)

Amendment to Qualification .....	\$50
Application for Appointment of Registered Agent of Foreign LLP.....	\$25
Registered Agent Change of Address.....	\$10 per company
Resignation of Registered Agent.....	No fee
Statement of Cancellation .....	\$25
Statement of Merger .....	\$25
Statement of Qualification.....	\$250
Change of Registered Agent .....	\$10

#### Limited Partnerships (LP)

Certificate of MS LP .....	\$50
Change of Registered Agent .....	\$10
Registered Agent Change of Address.....	\$10 per company
Reservation of Name of MS LP .....	\$25
Resignation of Registered Agent.....	No fee
Statement of Merger .....	\$25
Transfer of Reserved Name of MS LP .....	\$25

Application for Appointment of Registered Agent of

Foreign LP .....	\$25
Application for Registration of Foreign LP.....	\$250
Certificate of Amendment.....	\$50
Certificate of Dissolution or Cancellation .....	\$25
Application for Appointment of Registered Agent of Foreign LP.....	\$25

#### MS Profit & Non-Profit Corporations

Application for Appointment of a Registered Agent of Non-Profit Corporations .....	\$25
Application for Reinstatement Following Administrative Dissolution of Profit Corporations .....	\$50
Application for Reserved Name of Non-Profit Corporations..	\$25
Amendment of Articles of Incorporation of Non-Profit Corporations .....	\$50
Annual Report .....	\$25
Articles of Amendment .....	\$50
Articles of Correction.....	\$50
Articles of Dissolution.....	\$25
Articles of Incorporation.....	\$50
Articles of Merger or Share Exchange .....	\$50
Articles of Revocation of Dissolution.....	\$25
Certificate of Administrative Dissolution.....	No fee
Certificate of Judicial Dissolution of Non-Profit Corporations.....	No fee
Certificate of Reinstatement of Non-Profit Corporations...	No fee
Notice of Transfer or Cancellation of Reserved Name.....	\$25
Registered Agent Change of Address.....	\$10 per company
Registered Agent/Office Statement of Change.....	\$10
Reservation of Name .....	\$25
Statement of Resignation of Registered Agent.....	No fee
Transfer of Reserved Name .....	\$25

#### Foreign Profit & Non-Profit Corporations

Application for Amended Certificate of Authority.....	\$50
Application for Certificate of Authority of Non-Profit Corporation .....	\$100
of Profit Corporation.....	\$500
Application of Certificate of Withdrawal .....	\$25
Application for Reinstatement Following Administrative Dissolution.....	\$100
Application for Reservation of Corporate Name .....	\$50
Annual Report .....	\$25
Registered Agent Change of Address.....	\$10 per company
Registered Agent/Office Statement of Change.....	\$10
Statement of Resignation of Registered Agent.....	No fee
Transfer of Reserved Name .....	\$25

#### Registered Agent Filings

Commercial Registered Listing Statement.....	\$100
Commercial Registered Termination Statement.....	\$50
Statement of Change....	\$10 per entity (not to exceed \$1,000)
Statement of Resignation.....	No fee
Statement of Nonacceptance.....	No fee
Statement Appointing an Agent for Service of Process..*	\$10
Service of Process upon the Secretary of State** .....	\$25

*\*Pursuant to Miss. Code Ann. §79-35-12*

*\*\*Pursuant to the Mississippi Registered Agents Act §79-35-3*

#### Trade Names

Fictitious Business Name Amendment .....	\$25
Fictitious Business Name Assignment.....	\$25
Fictitious Business Name Registration .....	\$25

Withdrawal of Fictitious Business Name..... \$25

### Uniform Commercial Code

#### Standard Forms

Initial Financing Statement (UCC1) & Addendum (UCC1Ad)

for Filings Paid Online .....\$8 + convenience fee set by e-gov portal

for Filings Paid by Mail \$10 + \$3 if attachments + \$4 for each additional debtor listed

Financing Statement Amendment (UCC3) & Addendum (UCC3Ad)

for Filings Paid Online....\$8 + convenience fee set by e-gov portal

for Filings Paid by Mail.....\$10 + \$3 if attachments

#### Farm Products Forms\*

Initial Farm Product Filing Financing Statement (UCC1F) & Addendum (UCC1FAd).....\$10 + \$3 if attachments + \$4 for each additional debtor listed

Farm Product Filing Financing Statement Amendment (UCC3F) & Addendum (UCC3F Ad)..\$10 + \$3 if attachments

*\*Fee payments must be mailed in.*

#### Other Forms\*

Information (Correction) Statement (UCC5).....\$10 + \$3 if attachments

Information Request (UCC11).....\$5

Copy Request (UCC11).....\$2 per copy of each financing statement requested

*\*Fee payments must be mailed in.*

#### Other Business Services

Conversion..... \$50

Carnival & Fair Application.....No fee

Domestication ..... \$50

Polygraph Examiner Registration.....No fee

Service on a Nonresident Motorist\* ..... \$15

*\*Pursuant to Miss. Code Ann. §13-3-63*

### REGULATION & ENFORCEMENT (601-359-6371)

#### Athlete Agents

Application for Athlete Agent Registration.....\$200

Renewal of Athlete Agent Registration.....\$200

#### Notary Public

Notary Commission ..... \$25

Application for Notary Change of Address ..... \$20

Application for Notary Change of Name ..... \$20

Application for Replacement Commission ..... \$20

Notice of Notary Resignation or Death.....No fee

#### Perpetual Care Cemeteries

Perpetual Care Cemetery Registration Form ..... \$25

Annual Report.....No fee

Annual Trustee Report Form.....No fee

#### Pre-Need Funeral Services

Registration of Pre-Need Establishment.....\$250

Annual Renewal..... \$50

Annual Trustee Report.....No fee

Resignation of Agent.....No fee

The Pre-Need Contracts Loss Recovery Association Quarterly Contract Fee Report ..... \$10

#### Scrap Metal Dealer Registration

Scrap Metal Dealer Registration.....\$500

Scrap Metal Processor Registration.....\$2,000

### CHARITIES (601-359-1599)

Registration of Charitable Organization ..... \$50

Renewal of Registration..... \$50

Registration of Professional Fund-Raisers.....\$250

Registration of Fund-Raising Counsel.....\$250

Renewal of Fund-Raiser Registration.....\$250

### COMMUNICATIONS & PUBLICATIONS (601-359-6344)

Certification of Documents.....\$1

Charities Report.....No fee, online

Copy Charge.....\$0.15 per page

General Laws.....Based on printing costs

A Guide to the Magnolia State.....No fee

House Journal.....Based on printing costs

Judicial Directory and Court Calendar.....\$5

Local & Private Laws.....Based on printing costs

Mississippi Constitution.....No fee

Mississippi Official and Statistical Register (Blue Book)...No fee

Mississippi Symbols Sheet.....No fee

My Mississippi Coloring Book.....No fee

State & County Elected Officials.....No fee, online

Senate Journal.....Based on printing costs

Voter Information Guides.....No fee

### ELECTIONS (601-576-2550)

Copies of precinct returns

8 ½ x 11.....\$0.15 per page

8 ½ x 14.....\$0.25 per page

11 x 17.....\$1 per page

Copies of campaign financial reports, lobbyist reports,

fee-paid officials reports.....No fee, online

Search and/or research fee.....\$10 min.

### PUBLIC LANDS (601-359-6373)

Application for aquaculture lease of tidelands.....\$150

Application for purchase of tax-forfeited property

Paper application.....\$2.50

Online application.....\$4.60

Application for standard lease of tidelands.....\$150

Certificate for 1875 to date, certifying each and every sale

and disposition by the State.....\$5

Certificate of land records information.....\$2

Copy of land record (not certified).....\$1

Copy of patent.....\$2

Duplicate patent ..... \$51

Marketing and/or inventory lists.....\$25 each

Photocopies of maps, surveys, plats, and field notes

8 ½ x 11.....\$0.50 per page

8 ½ x 14.....\$0.60 per page

11 x 17.....\$1.20 per page

24 x 36.....\$2 per page

Search and/or research fee.....\$25 per hour

*Tidelands application fees are non-refundable.*

### SECURITIES (601-359-6369)

Opinion Letter Fee.....\$300

#### Filing Fees

Broker/Dealer Registration.....\$200

Broker/Dealer Registration Renewal.....	\$200
Broker/Dealer Agent Registration .....	\$50
Broker/Dealer Agent Registration Renewal.....	\$50
Investment Adviser Registration.....	\$200
Investment Adviser Registration Renewal.....	\$200
Investment Adviser Representative Registration.....	\$50
Investment Adviser Representative Registration Renewal...	\$50
<b>Federal Covered Securities under §18(b)(2)</b>	
Initial.....	\$1000
Renewal.....	\$300
<b>Form D/Rule 506</b>	
Initial.....	\$300
Renewal.....	\$300
Termination/Withdrawal .....	\$50
Late Filing Fee: 1% of the dollar amount of the offering sold in Mississippi.....	\$5,000 max.
<b>Reg A/Tier 2</b>	
Initial.....	\$300
Renewal.....	\$300
Termination/Withdrawal .....	\$50
<b>Registration of Securities under Mississippi Securities Act §75-71-305 - Coordination and Qualification</b>	
Initial.....	\$1000
Re-Registration.....	\$1000
Withdrawal.....	\$50

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